

STATE OF MINNESOTA

COUNTY OF RAMSEY

DISTRICT COURT

SECOND JUDICIAL DISTRICT

SPECIAL COURTS DIVISION

IN RE THE ADMINISTRATION OF
SPECIAL COURTS DIVISION

STANDING ORDER REGARDING IFP APPLICATIONS

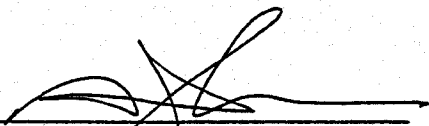
In order to ensure that adequate information is provided with applications for fee waivers in the Special Courts Division, the following standing order is made:

IT IS ORDERED that:

1. Whenever a party requests that fees be waived in cases filed in the Special Court Division, the application shall include:
 - a. current income information such as a recent paycheck stub, W-2 form, most recent income tax form, or proof of receipt of public assistance;
 - b. the pleadings for which the application is being made.
2. All applications shall be completed in a thorough manner.
3. If the above conditions are not met, Special Court's administrative staff shall return the IFP application to the applicant with a copy of this standing order. No application shall be reviewed by the judicial officer until adequate information is provided.
4. IFP orders shall remain in effect for one year following the judicial officer's signature.
5. This order is effective for all IFP applications submitted on or after November 16, 2005.

Dated:

12-20-05

A handwritten signature in black ink, appearing to read 'Gregg Johnson', written over a horizontal line.

Gregg Johnson

Chief Judge of District Court

A handwritten signature in black ink, appearing to read 'Rosanne Nathanson', written over a horizontal line.

Rosanne Nathanson

Presiding Judge of Special Courts